## **About Participating in MIDHANI Reverse Auction**

Login to e-Procurement portal <u>http://eprocuremidhani.nic.in</u>

## **1.** To View Published Auction:

Published auctions, for which a bidder is invited to participate, can be viewed in 'My Auctions' under 'Auction Management'.

6		DASHBOARD
F	User Management	
+	My Accounts	Welcome
•	My Documents	Roles : Tenderer
	Auction Management	
+	My Auctions	. Anneuropente
+	Live Auctions	R Announcements
+	View Auction History	
	Bid Management	
+	Search Active Tenders	
+	My Tenders	
•	Clarification	
•	My Active Bids	
+	Bid Opening (Live)	
+	Techno Commercial Query	
•	Short fall Documents	
+	My Bids History	
+	Short Fall Documents History	
•	Archived Clarification	
+	Tender Status	
+	My Withdrawn Bids	

On click of 'My Auction', published auctions will be listed as below.

Published Auction List								
S.No	Tender ID	Tender Title	Auction Start Date		Auction End Date	View		
1.	2018_MDN_73653_1	EPC FOR DESIGN, SUPPLY, FABRICATION AND ERECTION OF INDUSTRIAL SHED THROUGH PEB SYSTEM, IMT ROHTAK, HARYANA STATE	20-Sep-2018 03:00 PM		20-Sep-2018 05:00 PM	2		
	Click to View Auction Details							

On click of 'View' icon, details of the auction can be viewed in separate window as below.

Midhani	eProcurement System for PSUs under MoD
DAAN Tondors	Auction Details
lenders	Date : 20/09/2018 0
	4
sir Details	
Organisation Ch	
Tender Reference Numl	er MDNPUR/AP2081020EADVT/097/1819
Tender	ID 2018_MDN_73653_1
Tender Ti	EPC FOR DESIGN, SUPPLY, FABRICATION AND ERECTION OF INDUSTRIAL SHED THROUGH PEB SYSTEM, IMT ROHTAK, HARYANA STATE
ction Details	
Auction Typ	e : Reverse
Display Bidder Detai	ks: Hide
Allow Decimal Value For Auctio	n: No
Auction Start Dat	.e : 20-Sep-2018 03:00 PM
Auction End Dat	e: 20-Sep-2018 05:00 PM
Auction Extended Closing Dat	e: 20-Sep-2018 05:00 PM
ction Deenostics	
Elance Time in Minute	xx 10
clupse rine in rindee	
Auto Extension Time in Minute	

## 2. To Participate in Reverse Auction

To participate in the auction, bidder has to go to 'Live Auctions' under 'Auction Management'. Auction will be available to participate only after the Auction start time.

User Management	C				
My Accounts	Welcome				
My Documents	Roles : Tenderer				
Auction Management					
My Auctions					
Live Auctions	- Announcements				
<ul> <li>View Auction History</li> </ul>					

**2a. Single Item Auction**: If it is a single item Auction, it will be displayed under "Live Auction-Single Item" as below. Click on the hammer sign to place your bid.

Live Auction-Single Item							
S.No	Tender ID	Tender Title	Auction Start Date	Auction End Date	Bid History	Live Auction	
1.	2018_MDN_73623_1	SUPPLY OF LADLE LINING BRICKS	07-Aug-2018 01:00 PM	07-Aug-2018 03:00 PM	<b></b>	R	

**2a. Multi Item Auction**: If it is a multiple item Auction, it will be displayed under "Live Auction-Multi Item" as below. Click on the view icon to see individual item details.

Live Auction-Multi Item							
S.No	Tender ID	Tender Title	Auction Start Date	Auction End Date	View		
1.	2018_MDN_73612_1	SUPPLY OF SAFETY LINING BRICKS MGD STD	07-Aug-2018 01:00 PM	07-Aug-2018 03:00 PM	2		

Items list will be displayed with hammer sign against each of the items as below.

Auction Multi Items									
S.No	Item Code	Description	Auction End Date	L1 Rate	Bid History	Live Auction			
1	item 1	SUPPLY OF SAFETY LINING BRICKS MGD STD Size: 230 X 115 X 50 Specification as per Annexure-I	07-Aug-2018 03:00 PM	1938000	2	R I			
Click to start Auction									



On click of hammer sign current status of the auction will be available.

## Note:

- "Current Price" in the above image indicates the current L1 price. To place your revised bid, enter amount in the textbox next to 'My Auction Price' and sign with Digital Signature. Then click on 'Submit' button to continue. If your price is submitted successfully, it will be reflected as "Current Price".
- 2. Bidder can reduce the price in multiple of decremental value.
  - Example:
    - Auction start price = 15000 Decremental value = 100
    - Bidder's price can be 14900/14800/14700/14500/... etc.
- 3. Bidder has to quote price as MIDHANI's Landed Cost. One can use the uploaded BOQ sheet to calculate the LC('Total Amount' column). It will be as below.
  - Price = ( Basic Rate + Fright Discount ) x Quantity
  - Exclude GST while calculating the Landed Cost
- 4. Bidder can reduce the price any number of time till the Auction is Live.
- 5. If any of the bidder submits their price in the last 10 minutes, Auction will be automatically extended for 10 more minutes.